

Personal Finance

AIG – Budget Travel Proposal Board of Directors’ Feedback

a. **Role** - executives introduced themselves?

4 3 2 1

b. **Role** - executives established overall purpose for the trip?

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c. **Audience** - executives answered questions from the AIG Board of Directors?

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d. **Format** - executives included a budget table within PPT to describe travel expenses?

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e. **Format** - executives cited sources in MLA format?

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f. **Topic** - executives discussed transportation expenses, lodging expenses, and dining expenses?

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g. **Topic** - executives include specifics (ex. flight times, airlines, rental car information, hotel information, restaurants) related to travel expenses?

4 3 2 1

Comments: